

## KEY CONTACTS FOR BOARD MEETING INFORMATION

Questions regarding Board meetings should be directed to the subject matter experts as listed below:

### BOARD COMMITTEES

Each committee distributes an annual schedule

- ☐ Business Taxes Committee

Leila Khabbaz  
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- ☐ Customer Service & Administrative Efficiency Committee

Kari Hammond  
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- ☐ Legislative Committee

Alice Portillo  
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- ☐ Property Tax Committee

Kathie Newton  
TEL: (916) 445-1517  
[Kathie.Newton@boe.ca.gov](mailto:Kathie.Newton@boe.ca.gov)

### ADMINISTRATIVE AGENDA

- ☐ Administrative Matters and Consent Items

Joann Richmond  
TEL: (916) 322-1931  
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### BOARD HEARING AGENDAS

- ☐ Board Agenda Deadlines

Joann Richmond  
TEL: (916) 322-1931  
[Joann.Richmond@boe.ca.gov](mailto:Joann.Richmond@boe.ca.gov)

- ☐ Master Hearing Calendar

Joann Richmond  
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- ☐ Public Agenda Notice

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### CHIEF COUNSEL AGENDA

- ☐ Chief Counsel Matters Rulemaking

Diane Olson  
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Property Tax Matters

Joann Richmond  
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### CLOSED SESSION

- ☐ Closed Session Agenda

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## CONTRIBUTION DISCLOSURES

- ☐ Contribution Disclosures and Reports

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## MINUTES AND TRANSCRIPTS

- ☐ Board Hearing Minutes and Transcripts

Rose Smith  
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[Rose.Smith@boe.ca.gov](mailto:Rose.Smith@boe.ca.gov)

## ORAL HEARING – Scheduling, Postponements, Summaries and Briefs

- ☐ Homeowner and Renter  
Property Tax Assistance Appeals
- ☐ Corporate Franchise and Personal  
Income Tax Appeals
- ☐ Sales and Use Tax  
Sales and Use Tax  
Local and Reallocation Hearings
- ☐ Special Taxes  
Excise Taxes and Fees  
Fuel Taxes  
Cigarette License Fee Appeals Hearings  
Petition for Release of Seized Property
- ☐ Property Taxes  
State Assessed Appeal –  
Property Railroad Cars, Escaped Assessments  
Application for Review, Equalization &  
Adjustment of Assessment  
Welfare Exemption Claim  
Timber Yield Tax Appeal
- ☐ Taxpayers' Bill of Rights Reimbursement Claims –  
All Tax Programs

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## TAXPAYERS' BILL OF RIGHTS CLAIMS

- ☐ Taxpayers' Bill of Rights Claims

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## TAXPAYERS' BILL OF RIGHTS PUBLIC HEARINGS

- ☐ Business Taxes
- ☐ Property Taxes

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